



## NATIVE AMERICAN TRAVELING TRUNK LOAN AGREEMENT

Benicia Historical Museum  
2060 Camel Road, Benicia, CA 94510  
(707) 745-5435 Fax: (707) 745-5869  
Web Site: [www.beniciahistoricalmuseum.org](http://www.beniciahistoricalmuseum.org)



The borrower is responsible for pick-up and drop-off of the Traveling Trunk during the following office hours: 9:00 to 2:00pm. Tuesday-Friday. The Trunk contents should be handled with care and returned on time and in the condition in which they were received.

NAME: \_\_\_\_\_

SCHOOL OR GROUP NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_ HOME PHONE: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_

PICKUP DATE: \_\_\_\_\_ RETURN DATE: \_\_\_\_\_

NUMBER CHILDREN USING THE TRUNK: \_\_\_\_\_ AGE \_\_\_\_\_

### Payment:

**A \$25.00 refundable damage deposit is needed upon loan.**

**Rental fee: \$25.00 a week**

**For each additional week: \$25.00**

MUSEUM MEMBER AT TEACHER LEVEL: YES / NO

DAMAGE DEPOSIT \$25 + RENTAL PAYMENT: \$ \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

RECEIVED ON: \_\_\_\_\_ BY (museum staff): \_\_\_\_\_

BORROWERS SIGNATURE UPON LOAN: \_\_\_\_\_

Students' letters and artwork are welcomed and may be placed on display or used as promotional material. My initials give permission to use my students' artwork. \_\_\_\_\_

RECEIVED IN GOOD CONDITION BY (museum staff): \_\_\_\_\_

CONDITION NOTE: \_\_\_\_\_

DEPOSIT HELD OR RETURNED: \_\_\_\_\_

DATE: \_\_\_\_\_

Please call the museum office regarding our Educational Program: Tours and Hands-on activities, The California Missions Traveling Trunk, the Benicia Painted Tiles and Historic Structures Walking Tour, Workshops and Events.

**Without this form and the payment we cannot guarantee your loan of the traveling trunk.  
The Trunk will be rented at the discretion of the Educational Coordinator.**